

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
ARMED FORCES TRIBUNAL, REGIONAL BENCH, JABALPUR

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Armed Forces Tribunal
Regional Bench
106 Bhagat Marg,
Old Chief Engr Office
Near Sadar Bazar
Jabalpur Cantt -482001

02 December 2021

AFT/JBP/ Admin/082/

CIRCULAR

1. Applications are invited for filling up the posts of **Private Secretary, Tribunal Master/Steno Grade-'C' and Junior Accounts Officer** in the Armed Forces Tribunal, Regional Bench, Jabalpur (MP) on deputation basis for a period of three years from suitable candidates, who fulfill the eligibility conditions:-

S. No.	Name of the Post	No. of Post	Pay Scale	Eligibility Conditions
1.	Private Secretary (General Central Services Group 'B' Gazetted, Ministerial)	01	Pay Matrix Level-7 (Rs 44900-142400)	<p>Stenographers in Central Government or State Governments or Supreme Court or High Court or Subordinate Courts or Statutory/Autonomous bodies having pensionary benefits, holding:</p> <p>(i) analogous post on regular basis in parent cadre or department; or</p> <p>(ii) a post in Level-6 of the Pay Matrix(35400-112400) with five years regular service in the grade.</p> <p>Note : The departmental officer in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>The period of deputation including the period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding the appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p>
2.	Tribunal Master Steno Grade -'C' (General Central Services Group 'B' Non-Gazetted, Ministerial)	01	Pay Matrix Level-6 (Rs 35400-112400)	<p>Stenographers of the Central Government or Armed Forces or State Government or Supreme Court or High Court or District Courts or Statutory/Autonomous bodies having pensionary benefits, holding:</p> <p>(i) analogous post on regular basis in parent cadre or deptment; or</p> <p>(ii) a post in Level-4 of the Pay Matrix(Rs 25500-81100) with 10 years regular service in the grade.</p> <p>Note : The departmental officer in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation(Including Short Term Contract).</p> <p>The period of deputation including the period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding the appointment in the same or some other organization or Department of the Armed Forces Central Government shall ordinarily not exceed three years.</p>

3.	Junior Accounts Officer (General Central Services Group 'B' Non-Gazetted, Non-Ministerial)	01	Pay Matrix Level-6 in the pay matrix (Rs 35400-112400)	<p>Officers under the Central Government:</p> <p>(a) (i) holding analogous post on regular basis in parent cadre or Department; or</p> <p>(ii) with six years service in the level-5 in the pay matrix (Rs 29200-92300) rendered after appointment thereto on regular basis, and</p> <p>(b) who have undergone training in cash and accounts work in the Institute of Secretariat Training and Management or an equivalent course from a recognised institute and having two years experience of cash accounts and budget work.</p> <p>Note : The Departmental officers in the feeder grade who are in direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointment by promotion.</p> <p>The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or Department of the Central Government shall not ordinarily exceed three years.</p>
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2. The pay of the officer selected on deputation basis will be governed by DoP&T O.M. No. 6/8/2009-Estt(Pay-II) dated 17.06.2010, as amended from time to time.

3. The departmental officers in the feeder grade who are in direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointments by promotion channel.


4. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

5. The application in the prescribed pro forma (Annexure-I) of the eligible officer, who can be spared in the event of his/her selection may be forwarded to the **Registrar, Armed Forces Tribunal, Regional Bench**, 106 Bhagat Marg, Old Chief Engr Office Near Sadar Bazar Jabalpur Cantt -482001 by the department latest by 31 January 2022 alongwith photo copies of the Annual Confidential Reports for last five years of the candidates alongwith Vigilance Clearance Certificate.

6. The applications received without supporting documents, photograph, unsigned and incomplete in any manner, shall be summarily rejected.

7. It may please be noted that this Office is not yet enlisted in the Directorate of Estate for allotment of GPRA (General Pool Residential Accommodation).

8. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


(Gp Capt Sujeet Gupta)
Registrar

Enclosure – Annexure-I

Distribution :-

1. Under Secretary Min of Defence (AFT Cell) Room No 308A 3rd Floor , 'A' Block Sena Bhawan, New Delhi – 110011.
2. Armed Forces Tribunal, Principal Bench, West Block –VIII, Sector-1 R K Puram, New Delhi -110066.
3. The Registrar General, Madhya Pradesh High Court, Jabalpur.
4. The Registrar General, Chhattisgarh High Court, Bilashpur Chhattisgarh.
5. District Court, Jabalpur (MP).
6. The Registrar, Central Administrative Tribunal, 15, Civil Lines, CARAVAS Building Jabalpur (MP). -482001
7. The Registrar, Income Tax Appellate Tribunal, Jabalpur (MP).
8. The Registrar, Debt Recovery Tribunal, Jabalpur (MP).
9. HQ MB Area, Jabalpur Cantt-482001 (MP).
10. Guard File.

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*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state.			
a). The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department alongwith Cadre Clearance., Vigilance Clearance and integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment : Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government. b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scale, the latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments

16. Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)	
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, and other special categories	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address: _____

Date: _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.

(ii) His /Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

Employer/Cadre Controlling
(Authority with Seal)